



**RENAE E. RUSSO**  
Business Operations Manager  
rrusso@gelasvegas.com  
702.733.7500 ext. 237

## CURRENT RESPONSIBILITIES

Renae joined Grubb & Ellis|Las Vegas in August 2009 as Assistant Business Operations Manager. In February of 2010, Renae was promoted to Business Operations Manager for Grubb & Ellis|Las Vegas. In her current position, she is responsible for matters relating to client service, marketing, market research, transactions and staff management.

## CAREER SUMMARY

Prior to joining the firm, Renae worked as a Transaction Manager at Colliers International. Some of her responsibilities included reviewing contracts, leases and various other legal documents to ensure all paperwork was compliant and complete. Renae was also responsible for maintaining and updating client and property databases, along with tracking all incoming revenue.

Before her career in commercial real estate, Renae worked for Delta Air Lines as an Emergency Response Director. She worked closely with local law enforcement, fire department and airport officials to coordinate in the care of injured passengers or ground personnel when an aircraft incident or medical emergency would occur. Renae held several other positions during her 23 year career with Delta Air Lines.

## EDUCATION

- Gordon College – Barnesville, Georgia
- Dean's List at Gordon College
- Saddleback College – Mission Viejo, California

## ACCOMPLISHMENTS

- Nevada Real Estate Salesperson License